

Disclosure of Certain Relationships and Conflict of Interest Questionnaire H.B. 914

What is a Conflict of Interest Questionnaire and do I have to file one?

H.B. 914, passed during the 2005 legislative session, becomes effective on January 1, 2006. The bill enacts Local Government Code Chapter 176. The bill requires a vendor that wishes to conduct business or be considered for business with the city to file a "conflict of interest questionnaire". The form (Form CIQ) is available online at 222.ethics.state.tx.us and on the City of Garland Purchasing Department web site. www.garlandpurchasing.com

What vendors are subject to H.B. 914?

- Any person who contracts or seeks to contract for the sale or purchase of property, goods, or services with a local governmental entity: and
- An agent of a person who contracts or seeks to contract for the sale or purchase of property, goods, or services with a local governmental entity.

Does this include a person who buys city property?

The bill appears to apply to all persons or business who conduct business with the city, including those who submit bids on city contracts, make purchases of surplus city property, or participate in any other purchase or sales transactions with the city.

With whom should the statement be filed?

The state should be filed with the City Secretary, 200 N. Fifth Street, Garland, TX 75040. Phone 972-205-2403.

Who must file a "conflict of interest questionnaire"?

Any person who contracts or seeks to contract for the sale or purchase of property, goods, or services with the city must file a questionnaire.

To what type of contracts does the bill apply?

As written, the bill appears to apply to any purchase or sale made by the city.

When must a vendor file the conflict of interest questionnaire?

A person who wishes to conduct business with the city must file a questionnaire no later than seven days after the date the person begins contract discussions or negotiations with the city, or submits an application or response to a request for proposals or bids, correspondence, or another writing related to a potential agreement with a city.